



JumpStart

Interview Preparation Tips



Have good telephone etiquette

The interview starts before the interview. Maintain good communication when speaking to the person interviewing you.



Have interview details

Place | Time | Company Name | Position

Ensure you are on time. Notify the Administrator if you cannot attend.



Research

Goals | Value | Culture

See if this connects to your personal values.



Preparation

Ensure you have printed copies of your CV, ID card and matric certificate or any other documents that may be requested.



Interview dress code

Dress professionally and neatly and wear clothing that's appropriate to the brand.



Practice interview Q&As

Practice, practice, practice. Practice how you would answer possible interview questions.

